

## CEP Advanced Level 2 (Evening)

**Instructor:** Katie Heil  
**E-mail:** crh2139@tc.columbia.edu  
**Time:** Mon., Tues., Wed., Thurs., 7:00-9:30 PM  
**Room:** 347A Macy (this may change!)  
**CEP Office:** 46E Horace Mann Hall (basement level) (212) 678-3097  
Open Monday-Thursday 9am-10pm  
**Class Website:** <http://a2english.weebly.com/>

### **Course Descriptions & Objectives:**

This course introduces CEP students to an English language learning environment where they can develop their strategies and skills to expand their English knowledge and abilities through a variety of activities (individual work, group discussions, projects and homework assignments) related to the textbook topics outlined below. Students will have the opportunity to build a classroom community in which they can freely share about their opinions, interests and needs.

### **Important Dates:**

Tuesday, May 27	First day of CEP Classes
Friday, May 30	Last day for refunds and transfers
Every Monday	Unit tests
Wednesday, June 25	Final Exam
Thursday, June 26	Last day of Classes

### **Required Texts:**

(available at the Columbia University Bookstore at 115<sup>th</sup> St. & Broadway):  
*In Charge 1, Second Edition (2003)* and *In Charge 1, Workbook*  
by Evelina Dimitrova-Galaczi and Arpad Galaczi  
New York: Pearson Education

### **Course Requirements:**

Participation, attendance, and class work	10%
Homework	15%
Unit tests 1, 2, and 3	15% each (total 45%)
Final Test	30%

### **Grading Scale:**

A+	97-100	B-	80-83
A	94-96	C+	77-79
A-	90-93	C	73-76
B+	87-89	C-	70-72
B	84-86	69 and below	Fail/Repeat

\*\*\* You must receive more than 70% in your overall A2 final course grade in order to pass this course and take A3 next semester! \*\*\*

### **The CEP:**

The Community English Program (CEP) is a unique and integral part of the TESOL and Applied Linguistics Programs at Teachers College, Columbia University. It provides English as a second language and foreign language instruction to adult learners of diverse nationalities and backgrounds. In addition, the CEP serves as an on-site language education lab in which TESOL and Applied Linguistics faculty and students enrolled in the programs teach the courses and use the CEP as a setting for empirical inquiry. Here at Teachers College we believe that observation and classroom research are the best way to learn about how we teach and gain insights into how teaching might take place. Thus, we encourage observation and classroom research and want people to use it as a tool for learning. Ongoing assessment and program evaluation allow us to make the CEP a better program.

### **Students with Disabilities**

The College will make reasonable accommodations for persons with documented disabilities. Students are encouraged to contact the Office of Access and Services for Individuals with Disabilities for information about registration (166 Thorndike

Hall). Services are available only to students who are registered and submit appropriate documentation. As your instructor, I am happy to discuss specific needs with you as well.

#### Religious Holidays

It is the policy of Teachers College to respect its members' observance of their major religious holidays. Students should notify instructors at the beginning of the semester about their wishes to observe holidays on days when class sessions are scheduled. Where academic scheduling conflicts prove unavoidable, no student will be penalized for absence due to religious reasons, and alternative means will be sought for satisfying the academic requirements involved. If a suitable arrangement cannot be worked out between the student and the instructor, students and instructors should consult the appropriate department chair or director. If an additional appeal is needed, it may be taken to the Provost.

#### Academic Integrity

Students who intentionally submit work either not their own or without clear attribution to the original source, fabricate data or other information, engage in cheating, or misrepresentation of academic records may be subject to charges. Sanctions may include dismissal from the college for violation of the TC principles of academic and professional integrity fundamental to the purpose of the College.

**Class Schedule** (Note: This schedule might change.)

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>
<b>Week 1</b>	<b>26-May</b>	<b>27-May</b>	<b>28-May</b>	<b>29-May</b>
	Holiday – No Class	Introduction Unit 5 Lesson 1	Unit 5 Lesson 2	Unit 5 Lesson 3
<b>Week 2</b>	<b>2-Jun</b>	<b>3-Jun</b>	<b>4-Jun</b>	<b>5-Jun</b>
	Unit 5 Review <b>UNIT 5 TEST</b> Unit 6 Lesson 1	Unit 6 Lesson 2	Unit 6 Lesson 3	Unit 6 Review
<b>Week 3</b>	<b>9-Jun</b>	<b>10-Jun</b>	<b>11-Jun</b>	<b>12-Jun</b>
	<b>UNIT 6 TEST</b> Unit 7 Lesson 1	Unit 7 Lesson 2	Unit 7 Lesson 3	Unit 7 Review
<b>Week 4</b>	<b>16-Jun</b>	<b>17-Jun</b>	<b>18-Jun</b>	<b>19-Jun</b>
	<b>UNIT 7 TEST</b> Unit 8 Lesson 1	Unit 8 Lesson 2	Unit 8 Lesson 3	Unit 8 Review
<b>Week 5</b>	<b>23-Jun</b>	<b>24-Jun</b>	<b>25-Jun</b>	<b>26-Jun</b>
	Start of Final Review	Review of Units 5-8	<b>FINAL EXAM</b> Units 5-8	Last Day of Classes